HECTOR CITY COUNCIL Regular Meeting Monday, March 18, 2024 at 6:30pm Hector City Hall

Meeting called to order by/time: Mayor John Riley at 6:34pm

Council Members: <u>Position</u> <u>Name</u> <u>Present / Absent</u>

Alderman 1 Samantha Brashear Present
Alderman 2 John Mosley Present
Alderman 3 Peggy Gregory Present
Alderman 4 Carey McGee Present
Alderman 5 Hannah D'Amato Present

Attorney: Bill Smith Present via phone

Pledge of Allegiance

Meeting opened with prayer by: Peggy Gregory

02-19-24 Council Meeting Minutes: Reviewed & Accepted Motion made by: Samantha Brashear

Motion 2nd by: John Mosley Vote: Passed 100% (5/5)

03-04-24 Special Council Meeting

Minutes:

Reviewed & Accepted Motion made by: Peggy Gregory

Motion 2nd by: Samantha Brashear

Vote: Passed 100% (5/5)

February 2024 Financial Report: Reviewed & Accepted Motion made by: Hannah D'Amato

Motion 2nd by: Carey McGee Vote: Passed 100% (5/5)

Public comments:

None

Police Department Report: Chief Phillip Hubbard Present

- Aaron Brock has been hired to fill the new full time police officer position.
- Chief Hubbard will be buying new equipment for the new officer.

Street Report

 Natalie Brock will be checking the city streets for potholes, and she corrected an area that had eroded on a side street; the city will have to purchase cold mix to correct the potholes. Mowing will start soon and upkeep on the ride-aways.

Parks and Recreation Department Report:

- Eclipse on 4/8/2024, City is getting ready for this event.
- Fixed water leak at Linton Park bathroom.
- Family Dollar/Dollar Tree in Hector will be closing soon, should be by the end of the month.
- Mayor Riley will be reaching out to the real estate firm; it is a residential lease by Core Logic believed to be out of Dallas, Texas. The mayor will check with them to see what their plans are for the facility and to make sure they maintain the building and the area around the facility.

Old Business:

Agenda Item A: Eclipse 2024 – City emergency staging/locations

- Consideration of a motion to close Spruce Street to public traffic for the dates April 5th April 9th, 2024.
- 2. Emergency services staging areas for eclipse.
- Fire Department requested to close Spruce Street to public traffic on April 5th April 9th, during the eclipse. The Cecil Riley Park will remain open.
- Collaborating with the Pope County Library and the clinic to allow their parking lots areas to be for handicap parking. Also, individuals can park at the Hector School and walk over to Cecil Riley Park.
- Mayor Riley handed out to each council member an emergency services staging list for where the Hector Police Department, Hector Fire Department, Pope County EMS, and Hector First Responders will be staged for the eclipse. See Exhibit A
- The City of Hector will have a fuel storage tank for the city's emergency vehicles. The tank will be staged behind City Hall and will be locked.
- City of Hector will be sending out reminders to the citizens to stock up on food/gas/essentials and to be aware of the possible outages for cell phones, internet, and possible electrical grid issues.
- Motion presented by council member: Motion made by: Motion 2nd by: Vote: Motion to approve the closing of Spruce Street on April 5th 9th for the Solar Eclipse.
 Motion made by: Motion 2nd by: Peggy Gregory Passed (5/5)

Agenda Item B: Animal Ordinance - Hannah D'Amato

- Each council member received the draft version of the animal ordinance to review. See Exhibit B
- Council members will review the draft ordinance they received and will provide comments at the next council meeting scheduled for April 15th, 2024.
- Mayor Riley will send the draft copy to the city attorney Bill Smith to review.
- Mayor asked council member Hannah D'Amato if she wanted to contact AR Legislative Office to see if they have a sample of an ordinance and if so, what parts could apply to the City of Hector.
- Council member Samantha Brashear recommended reviewing the City of Dardanelle's ordinance for this issue.

Agenda Item C: Bids-Re: Resolution R2024-5 (Husqvarna)

- No bids received.
- Requesting the bid process to be extended for another month.
- The City of Hector will receive sealed bids another month. Submit bids to the City Hall Office. The sealed bids will be opened at the next regular scheduled council meeting.
- Motion presented by council member:
 Motion presented by council member:
 Motion made by:
 Motion 2nd by:
 Carey McGee
 Passed
 (5/5)
 be submitted to the City Hall Office by April
 15, 2024.

New Business:

Agenda Item A: Consideration of a Resolution for an appropriation for the city's annual fireworks display by HogWild Pyrotechnics

- The HectorFest event will be on June 29th and the fireworks display will be at the end of the event. Correction made after meeting, HectorFest will be on June 22nd.
- Resolution presented by council member: Resolution 2024-6: to approve an appropriation from the General Fund in the amount of \$2500.00 for the presentation of fireworks display by HogWild Pyrotechnics.
 Motion made by: Carey McGee Passed 100% (5/5)

Agenda Item B: Consideration of a Resolution for an appropriation for replacing the water pump on a police unit.

- A Hector police vehicle needs a water pump replacement, this is the only issue with the vehicle.
- The estimation for the labor is to be around 12 hours, this is in accordance with the book.
- Michael DuVall provided an estimate of \$60.00 an hour plus the parts. Estimated around \$720 for labor and \$600.00 for parts. He will also replace the timing chain.
- Mayor Riley is requesting consideration of resolution to appropriate an amount of around \$1,500.00 in case other small issues come up while working on the vehicle.
- Council member Hannah D'Amato stated that HWY 27 Repair, Luke Roe would fix the water pump for free. The City of Hector would only need to provide the parts. Luke Roe is leasing the building, so maintenance can be performed on his equipment.
- Council member Carey McGee stated the city would need a guarantee on their work for whoever performed this activity.
- Police officer Drew Manson contacted Luke during the meeting to confirm if he would allow his
 maintenance man to perform the labor for free for the water pump and timing chain replacement of Hector
 police vehicle.
- Officer Manson stated Luke is good to perform the replacement of water pump and timing chain for police vehicle for free, this will be fill in work for his maintenance man at HWY 27 Repair.
- Mayor asked how long it will take for him to get to the job, Officer Manson was not certain, but someone
 provided feedback that it would take about a month for him to complete. Chief Hubbard stated the officers
 could share the other police vehicles until maintenance could be completed. City of Hector will provide the
 parts to HWY 27 Repair.
- No resolution needed, the labor will be free performed by HWY 27 Repair and the parts are appropriated already via the approved 2024 General Budget.

Agenda Item C: City Spring Clean-up

- 1. Consideration of a Resolution for an appropriation for dumpsters
- Haston's Recycling can provide two dumpsters and one metal dumpster for City Spring Clean-up Day.
- City of Hector Spring Clean up will be on April 25-27, the time will be 8am-6pm (Thu/Fri) and 8am to 1pm (Sat). This is for the citizens of Hector.
- Resolution presented by council member:
 Resolution 2024-7: to approve an
 appropriation from the General Fund in the
 amount of \$550.00 and an appropriation from
 the Street Fund in the amount of \$550.00 for
 two dumpsters provided by Haston Recycling
 for City Spring Clean-up.

Motion made by: Motion 2nd by: Vote:
Samantha Brashear Carey McGee Passed
100% (5/5)

Agenda Item D: Hector Community Garden by 4H. Will use the city land behind city hall.

Mayor received a phone call from Jessica Rackley. Cassie Freeman and Jessica Rackley wanted to
establish a community garden in the town of Hector for a community 4H project. A soil sample will be
provided to see if the area behind city hall is appropriate for a garden to be established.

Discussion not on Agenda:

- Mayor Riley received an email from the Department of Transportation, and the city is in line for a refund of a portion of the \$45,000.00 submitted to them for the street project.
- The last of the engineering fees submitted to Civil Engineering Associates for the sidewalk project.

City Council members review and approval of financial transactions.

Meeting adjourned:

Time: 7:33pm

Motion made by: Peggy Gregory Motion 2nd by: John Mosley Vote: Passed 100% (5/5)

The next regularly scheduled council meeting will be held on April 15th, 2024, at 6:30pm.

Recorder/Treasurer

By signing, I agree that pages 1-4 are true and correct copy of the meeting held by the Hector City Council on March 18, 2024.

EXHIBIT A

CITY OF HECTOR 2024 ECLIPSE EMERGENCY SERVICES STAGING AREA

2024 Eclipse Emergency Services Staging Area City of Hector

April 5th- 9th, 2024

Facility/Location Name	Address	Type of Service	Agency
City Hall/Police Department	11356 SR 27 Hector	Law Enforcement	Hector Police Department Phillip Hubbard
Hector Fire Department	Spruce Street Hector	Fire	Hector Fire Department Jake Jones
Hector Fire Department	Spruce Street Hector	Emergency Medical	Pope County EMS Dale Saffold- Pope County
Hector Fire Department	Spruce Street Hector	Medical First Responding	Hector First Responders
City Hall/Street Building	11356 SR 27 Hector	Emergency Fuel Storage	City of Hector Natalie Brock
 Spruce Street will be closed to public April 5th – April 	public April 5 th – April 9 th .		

- Cecil Riley Memorial Park will be open for public viewing.
- The Pope County Library/Hector Branch will be available for handicap parking only. General public parking will be at the Hector School District.

EXHIBIT B

CITY OF HECTOR DOG ORDINANCE (DRAFT)

Hector City Dog Ordinance

*City Dog Ordinance

Section 1: Leash Law

1.1 All dogs within city limits must be under the control of their owner or handler and restrained by a leash when in public areas. The leash should be no longer than 6 feet in length.

Punishment: Violation of the leash law will result in a fine of \$50 for the first offense, \$100 for the second offense, and \$200 for each subsequent offense.

Section 2: Vaccination and Rabies Shots

2.1 All dogs must receive regular vaccinations in accordance with the schedule recommended by a licensed veterinarian.

2.2 Rabies shots are mandatory and should be administered in compliance with state and local laws.

Punishment: Failure to comply with vaccination requirements will result in a fine of \$100 for each offense.

Section 3: Spaying and Neutering

3.1 All dogs must be spayed or neutered, unless the owner obtains a valid breeding permit from the city authorities.

Punishment: Failure to spay or neuter a dog without a valid permit will result in a fine of \$200.

Section 4: Registered Dog Breeds for Breeding

4.1 Breeding activities shall be restricted to specific registered dog breeds as outlined in the city's approved breed list.

4.2 The breeding permit will be subject to an annual fee of \$150.

Punishment: Breeding without a valid permit will result in a fine of \$500.

Section 5: Vicious Dog Ordinance

5.1 Any dog exhibiting aggressive behavior that poses a threat to public safety shall be classified as a vicious dog.

- 5.2 Vicious dogs will be subject to immediate euthanization, and the owner will be fined \$150.
- 5.3 The owner will also be held liable for any damages caused by the dog, as well as the associated euthanasia fees.
- 5.4 Upon the third offense, the owner will be prohibited from owning animals within city limits.

Punishment: Fines for owning a vicious dog without proper precautions will be \$500 for the first offense, \$1000 for the second offense, and a permanent ban on owning animals within city limits for the third offense.

Section 6: Collar and Identification

- 6.1 Every dog must wear a collar with an attached tag displaying up-to-date owner information.
- 6.2 Proof of vaccinations should be readily available upon request.

Punishment: Failure to comply with collar and identification requirements will result in a fine of \$50.

Section 7: Stray Dogs

- 7.1 Stray dogs found within city limits will be captured and announced by the city authorities.
- 7.2 If unclaimed within the legal timeframe specified by city regulations, these dogs will be subject to humane euthanization.
- 7.3 If a stray dog is claimed, the claimant will be responsible for applicable hold fees and fined in accordance with the leash law.

Punishment: Failure to claim a stray dog within the specified timeframe will result in a fine of \$100.